



ROTTWEILER KLUB OF NORTH AMERICA

REQUEST FOR EVENT FORM

- Make sure another RKNA show or trial is not already scheduled for your requested date. Approved events are listed on the website. Contact the RKNA Director of Regions and request for the judge to be contacted to confirm his/her availability.
- The next steps are: (1) Complete and sign (a) the Event Request form for each show, SE, Ztp or trial and (b) the Judge's Contract. (2) Send a copy of the signed Judge's Contract to your judge and ask him/her to sign it. (3) Prepare an event proposal and send it to your Regional Director. (4) Ask Membership Officer for a statement that your club is in good standing with five current members. (5) Provide information where liability insurance will be purchased 30 days prior to your event.
- Send all documents to the Director of Regions for signature.
- **Wait until you have the Event Request form signed by RKNA before you make travel arrangements for your judge. Flight must be shortest traveling time for the judge.**

Host Club _____

Contact Person _____

Contact Email _____ Contact Phone Number _____

Event Name _____

Address of Event _____ City _____ Prov/State _____

Dates Requested _____

JUDGE REQUESTED _____

LICENSE HELD WITH _____ COUNTRY _____

TYPE OF EVENT

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trial	Show	Ztp & Gekört	Standard Evaluation	Workshop

DATE OF REQUEST: _____ Club Signature _____

Please wait until you receive this form signed by RKNA before you make any travel arrangements for your judge.

- Please note ALL trial requests must be sent to ADRK for approval
- All events requesting ADRK judges must be sent to ADRK for approval
- Shows requesting FCI or RKNA judges do not require ADRK approval.

Confirmed by RKNA Director of Regions:

Host club has been confirmed to be an RKNA full member club in good standing Yes No

RKNA has contacted requested judge to confirm his/her availability Yes No

RKNA has verified that requested judge is qualified to judge: Trial Show Ztp SE

Insurance agent has been contacted for liability insurance Yes No

Signed by RKNA Director of Regions or Delegate: _____ Date: _____

Signed by ADRK (trials or ADRK judges): _____ Date: _____

IPO allowed judges: licensed FCI, licensed VDH or licensed RKNA performance judges

Ztp & Gekört or Gekört bis EzA allowed judges: licensed ADRK or RKNA breed judges.

Show & SE allowed judges: licensed RKNA conformation, licensed ADRK conformation or licensed FCI conformation judges